

Be Warm Campaign – 3 Months Free Electricity

PROCESS TO REQUEST AND ISSUE VOUCHERS:

1. Leasing to complete spreadsheet on I drive I:\BUSINESS PROCESSES\Residential Mid Year Campaign\Be Warm - 2021 Mid Year Campaign\Mid Year 2021 Be Warm Campaign - Elec Tracking Sheet with the following information:
 - Tenant Name, Surname and cell phone number where to elec. Voucher code can be send.
 - Property Code and Name
2. Leasing (Dedicated persons) to send email to dedicated person in Pre-Paid department (?? and CC Farrell in email) to allocate voucher to tenant.
3. Pre-Paid department to complete additional information on spreadsheet
 - Meter number
 - Voucher number
 - Indicate that sms send to tenant
4. Description to use on Pre-Paid system = Leasing Special
5. Reply on email to Leasing that voucher was issued. Leasing to confirm with tenant (Update tracking sheet).
6. Dedicated Leasing persons:
 - PTA – Mamuso Checha & Shereen Chetty
 - JHB – Lungi Mandlazi & Resego Moalosi

Request and Issue of Pre Paid Electricity Vouchers: Be Warm Campaign										
	Tenant Name	Tenant Surname	Cell Phone Number	Property Name	Unit Number	Monthly Rental	Meter Number	Voucher Number	SMS Sent	Leasing Confirmed
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TERMS AND CONDITIONS :

1. A R1500 (one thousand five hundred rand) Electricity voucher (“the voucher”) will only be handed over to the Tenant once the Tenant has concluded a new 12 (twelve) month lease agreement with City Property.
2. The voucher is for an amount of R1500 (one thousand five hundred rand) only and City Property does not guarantee that the values of the voucher will provide 3 (three) months’ worth of electricity, as this will depend on each individual tenant’s electricity usage and consumption rates.
3. The Voucher is non-transferable and may not be exchanged for cash.
4. City Property makes no representations or guarantees as to the value of electricity (i.e. number of units of electricity) obtained with a sum of R1500 (one thousand five hundred rand) at the time the Voucher is redeemed.
5. Voucher is only applicable to certain apartments, at the sole discretion of City Property.
6. Only where a property does not support pre-paid electricity, will the amount of R1500 (one thousand five hundred rand) be processed as a rental credit on the tenant’s rental account within the first month of the relevant lease period.
7. Only one Voucher will be issued per new lease agreement concluded between a single tenant and City Property.
8. Once the Voucher is redeemed on the electricity meter, the electricity does not have an expiry date and will be available until the full value of R1500 (one thousand five hundred rand) is utilised in total.
9. The Voucher cannot be transferred to another electricity meter, either before or after redeeming it on the applicable meter.
10. City Property will not accept responsibility for any loss of or damage to the Voucher, and no claim for compensation in respect thereof will be entertained.
11. City Property has no control over the provision of electricity from the local city council, and therefore cannot and does not make any guarantees regarding the provision of electricity by the local city council when the tenant uses the voucher. Any issues which the tenant may have with the usage or consumption of electricity must be taken up with the local city council.